

Board Certified Neurosurgeons:

Evan M. Packer, MD FAANS, FACS • Lloyd Zucker, MD FAANS • Ronald Young II, MD, FAANS • Martin Greenberg, MD, PhD

NEW PATIENT HISTORY QUESTIONNAIRE

Welcome to our office! Please answer this questionnaire to the best of your knowledge, which will allow the staff and doctor to know more about you and your medical condition. Along with this form you will need to have a picture ID, reports and films if applicable and your insurance information.

Full Name: _____ DOB: ___/___/___ Age: _____ Email: _____
 Address: _____ City: _____ State: _____ Zip code: _____
 Cel #: _____ Home: _____ Wk: _____ Ext: _____
 Emergency Contact: Name _____ Relationship: _____ Ph #: _____
 PHARMACY NAME: _____ Address: _____ Ph#: _____
 Referral source: Doctor : _____ PH #: _____ Internet Friend: _____

Check applicable selection : Refuse to answer

Sex: Male Female Ethnicity: Hispanic Non Hispanic

Race: White African American Asian Pacific Islander Indian/Alaskan

Health Insurance:

We are in network and participating with Medicare and Multiplan

Primary Insurance Name: _____ ID# _____ Phone _____

Are you the policy holder? Yes No, if no check spouse/other DOB: _____ and Name: _____

Secondary Insurance Name: _____ ID# _____ Phone: _____

Are you the policy holder? Yes No, if no check spouse/other DOB: _____ and Name: _____

Is this related to an Auto accident? No Yes, (if yes) accident date: _____ Auto Ins Name: _____

Claim#: _____ Adjuster Name: _____ Adj Ph Number: _____

Workman's Comp injury? No Yes, (if yes) injury date: _____ Insurance Name: _____

Claim#: _____ Adjuster Name: _____ Adj Ph Number: _____

Do you have an Attorney? No Yes, pls provide Name: _____ PH: _____

Authorization and release: I authorize release of my information concerning my (or my child's) healthcare, advice and treatment provided for the purpose of evaluation and administering claims for insurance benefits. I also hereby authorization of payment from my insurance benefits to my doctor otherwise payable to me.

Patient Signature: _____ Date: _____

PATIENT HISTORY

Patient Name: _____ **Date of Birth:** _____

Primary Physician: _____ **Requested By:** _____

Chief Complaint: _____

	YES	NO	DATE
Is your condition related to a Motor Vehicle Accident?	___	___	_____
Work Related Injury?	___	___	_____

Medical History: Please check YES or NO for each disease

Yes	No		Yes	No	
___	___	AIDS or HIV+	___	___	Kidney disease
___	___	Arthritis	___	___	Migraine headaches
___	___	Asthma	___	___	Polio
___	___	Cancer (list condition below)	___	___	Rheumatic Fever
___	___	Diabetes	___	___	Stroke
___	___	Epilepsy	___	___	Thyroid disease
___	___	Heart disease (list condition below)	___	___	Tuberculosis
___	___	Hepatitis A B C (circle one)	___	___	Venereal disease
___	___	High blood pressure	___	___	Ulcers

Other: _____

Surgical History: List all surgeries and dates (or year) that surgery was performed.

Allergies: Please check YES or NO for each medication. If yes, please list the reaction you experienced.

Yes	No		Yes	No	
___	___	Antibiotics _____	___	___	Aspirin or Ibuprofen (circle one)
___	___	Morphine, Demerol or other _____	___	___	Tetanus antitoxin _____
___	___	Narcotics _____	___	___	Iodine or other antiseptics _____
___	___	Novocain or anesthetics _____	___	___	Food Intolerances _____

Medications: List all medications, supplements and aspirin products the dose (mg/gram) and frequency (once/twice a day)

Drug Name	Dose	Frequency	Drug Name	Dose	Frequency
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Patient Name: _____ **Date of Birth:** _____

Family History: Please CIRCLE Current Age/Age at Death Health Conditions and/or cause of death
 Father: Alive/Deceased: _____
 Mother Alive/Deceased: _____
 Sister/Brother Alive/Deceased: _____

Review of systems: Have you had any of the following in the past 6 months? Please check every line Yes or No

Constitutional:	Yes	No	Respiratory:	Yes	No	Neurologic:	Yes	No
Fever	___	___	Cough	___	___	Headaches	___	___
Weight loss	___	___	Short of breath	___	___	Numbness/tingling	___	___
Weakness	___	___	wheezing	___	___	Memory loss/confusion	___	___
Eyes:			GI:			Integumentary:		
Double vision	___	___	Nausea/vomiting	___	___	Easy bleeding/bruising	___	___
Blurred vision	___	___	Diarrhea	___	___	Skin rash	___	___
Visual loss / eye pain	___	___	Constipation	___	___	Varicose Veins	___	___
ENT:			Blood in stool	___	___	Endocrine:		
Sore throat	___	___	GU:			Excessive thirst	___	___
Earache	___	___	frequent urination	___	___	Cold/heat intolerance	___	___
Hearing loss	___	___	Incontinence	___	___	Decreased sex drive	___	___
Dizzy/vertigo	___	___	Nighttime urination	___	___	Psychiatric:		
CV:			Musculoskeletal			Depression	___	___
Chest pain	___	___	Joint pain	___	___	Anxiety	___	___
Palpitations	___	___	Neck pain	___	___	Insomnia	___	___
Swollen ankles	___	___	Back pain	___	___			

Social History: Please check: Married Single Divorced Widowed # of children _____
 Do you, or have you ever smoked cigarettes? yes no; if yes, _____ packs/day for _____ years;
 If you quite, how long ago? _____ Do you drink alcohol? yes no; if yes, how much-daily/weekly/or socially? _____
 Do you now or have you ever used illicit drugs? yes no; if yes, specify type and frequency. _____

What is your occupation? _____

To the best of my knowledge, all questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my health. It is my responsibility to inform the doctor of any change in my health status.

Patient (guardian) Signature	Date Completed
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Patient Name: _____

Please provide the names of your physicians and the office phone numbers;

Primary care/ Family Medicine/ Internist: _____

Phone number: _____

Neurologist: _____

Phone Number: _____

Cardiologist: _____

Phone Number: _____

Oncologist: _____

Phone Number: _____

Physiatrist/ Pain Management _____

Phone Number: _____

Please handwrite any other physician or specialist and the office phone number treating you:

Authorization to Release Medical Record Information

NCSF will use and disclose your health information only for purposes of treatment, payment, and health care operations, unless you authorize us to use or disclose your health information for other purposes.

*You hereby authorize your physicians, hospitals, and health care facilities to disclose all or any part of your medical record to NCSF in connection with treatment, payment and health care operations for treatment and services provided to you by NCSF.

*This authorization is given with full knowledge that such disclosure may contain information of a confidential nature and may affect or limit the insurance coverage for treatment, services, or supplies provided by NCSF.

***Please list the names of family members or care givers we may speak with regarding your health information. We will not give any information out to anyone not listed on this form. ***

1 _____	2 _____
3 _____	4 _____
5 _____	6 _____

OR:

Do not leave me a message or release information to anyone. Speak directly with me before releasing medical information

Signature of Patient or Guardian/Representative

Date _____

PATIENT FINANCIAL RESPONSIBILITY AGREEMENT

Financial Agreement

You agree to be responsible for and pay in full all charges by Neurosurgical Consultants of South Florida, L.L.C.'s ("NCSF") for treatment, services, and supplies provided to you. Payment is due upon receipt of our statement for services rendered. As a courtesy to you, NCSF will bill your insurance company, health maintenance organization or managed Care Company ("your health plan") for the medical services and supplies we provide to you. In billing your health plan, NCSF will rely upon the information you provide, including your current insurance identification card or other evidence of valid coverage. If your health plan changes in any way or your coverage terminates, please notify NCSF immediately so that we may update our records. It is particularly important to provide us with current and accurate billing information because the unpaid balance on your account will begin to incur an interest charge forty-five days after the date of the invoice. Interest will accrue at a rate of 1-1/2% per month.

If your health plan is a health maintenance organization, you are only responsible under Florida law for payment of deductibles, co-payments and charges for non-covered services as specified in your plan. As a patient enrolled in a health maintenance organization, you may be required to first contact your primary care physician before seeking any other medical care. Your health plan may require that your primary care physician or a contracted specialist physician refer you to us or obtain a prior authorization before you are referred to us for any medical services. If you do not comply with your health plan's policies and procedures, payment for the services we render could become your responsibility. If you are unsure of your obligations, please ask us. We will be pleased to help you clarify your obligations at any time. But, as the member of the health plan, it is your responsibility to ensure that you meet the obligations set forth in your plan documents.

NCSF's efforts to bill and collect on your behalf from your health plan and NCSF's acceptance of payment from your health plan will not relieve you of your obligation to make payment to NCSF in full. The amount your health plan pays NCSF may be less than the full charges or the amount you owe to NCSF. NCSF will credit all payments received from your health plan to your account and will bill you for the balance, unless otherwise provided under Florida law or if NCSF contracts with your health plan to accept the amount paid by them as payment in full.

All deductibles and co-payments required by your health plan are your responsibility. NCSF is prohibited by law from waiving deductibles and co-payments.

If payment is not made at any time and NCSF engages an attorney to assist in collection, you will be responsible for all fees and costs NCSF incurs in connection with its collection efforts. Your responsibility for the fees and costs NCSF incurs will be in addition to the charges and interest accrued on your account.

Advance Payment

You are required to make an advance payment of \$_____ to NCSF prior to the provision of any further medical services. NCSF will apply this payment to your account and bill you for any balance due. If we bill a health plan on your behalf and receive payment, we will credit the payment to your account and send you a statement reflecting the balance due. If at the time of the conclusion of our services there is a credit balance on your account, we will refund the balance to you.

Assignment of Insurance Benefits

You hereby authorize payment to be made directly to NCSF and assign to NCSF all Medicare and other insurance benefits that may be due and payable to you or on your behalf for any serviced and supplies rendered to you by NCSF. You hereby authorize NCSF and any other holder of medical or other information about you, including any Medigap insurer, to release to the Social Security Administration, the Centers for Medicare and Medicaid Services, and their agents, intermediaries and carriers, any information needed to determine the benefits or benefits payable to you for any claim with respect to NCSF's provision of health care services and supplies. Where Medicare and Medicaid benefits are applicable, you certify that the information given in applying for payment under Title XVIII or XIX of the Social Security Act is complete and correct. **You authorize NCSF to use this Agreement as evidence of your consent to bill and receive payment for health care services and supplies provided to you by NCSF. You further acknowledge that this assignment of benefits does not in any way relieve you of your liability to make payment to NCSF, and that you will remain financially responsible to NCSF until all charges for which you are legally responsible are paid in full. In the event the insurance carrier mistakenly sends payment for the claim directly to me, I agree that I will remit payment in its entirety to Neurosurgical Consultants of South Florida.**

Authorization for Appointment of Designated Appeal Representative of Designated Appeal Representative

I _____, authorize Neurosurgical Consultants of S. FL, LLC to act as my representative in connection with the filing of an appeal on my behalf regarding a denial for the above referenced date(s) of service. I authorize (insurance carrier) _____ to release any of my protected health information including benefits and policy information to Neurosurgical Consultants of S. FL, LLC for the purpose of resolving this appeal. I understand that this information is privileged and confidential and will only be released as specified in this authorization or as required or permitted by law.

I understand that I may revoke this authorization at any time by mailing a written notice to (insurance carrier) _____. I understand that revoking this authorization will not affect any action taken prior to my notice of revocation. My designated appeals representative also has the right to rescind consent at any time.

I have read this consent or have had it read to me and it has been explained to my satisfaction. I understand that I am granting my consent for my representative to file an appeal on my behalf.

I have read and understand each of the above paragraphs and I acknowledge and accept these terms and conditions.

X _____
Signature of Patient or Guardian/Representative

Date: _____

Print Name

Patient's Social Security Number

Signature of Designated Representative of
Neurosurgical Consultants of S. FL, LLC

Acknowledgement of Receipt of Notice of Privacy Practices

I, _____, have received a copy of this office's Notice
(Patient's Name)
of Privacy Practices.

Signature of Patient (Responsible Party): _____

Witness: _____

Date: _____

For Office Use Only:

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- _____ Individual refused to sign
- _____ Communication barriers prohibited obtaining the acknowledgement
- _____ An emergency situation prevented us from obtaining the Acknowledgement
- _____ Other _____